

**Report on Ageing of Cash Advances
Schedule of Advances
As of November 15, 2016**

Agency Name: PRESIDENTIAL MANAGEMENT STAFF
Agency Code: 26 036 0000000

Book No: _____
Account Title: Advances to Officers & Employees/ Advances for
Operating Expenses
Account Code: 19901040/ 19901010

Name	Date CA Granted	Particulars	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances to Officers and Employees								
1. Local Travel								
Cabanit, Milagros C.	11/03/16	Travel expenses to Aklan, Capiz and Iloilo on November 8-12, 2016	6,280.00	6,280.00				
Maniti, Orlando M.	11/09/16	Travel expenses to Samar and Leyte on November 14-19, 2016	4,240.00	4,240.00				
Serraon Jr., Enrique B.	11/08/16	Travel expenses to Samar and Leyte on November 14-19, 2016	9,240.00	9,240.00				
Valeroso, Jayson L.	11/03/16	Travel expenses to Aklan, Capiz and Iloilo on November 8-12, 2016	3,280.00	3,280.00				
2. Foreign Travel								
Dela Cruz, Jasper Ryan R.	11/14/16	Travel expenses to Peru and New Zealand on November 15-24, 2016	70,698.65	70,698.65				
Encabo, Joseph B.	11/14/16	Travel expenses to Peru and New Zealand on November 15-24, 2016	89,445.20	89,445.20				
		Sub-total	183,183.85	183,183.85	-	-	-	
B. Advances for Operating Expenses								
Castañaga, Riz Francisca A.	1/26/16 & 8/30/16	MOOE- RFU XI	300,000.00	300,000.00				GAAM Sec. 179 Cash Advances
Clarín, Evelyn D.	01/18/16	MOOE- RFU VIII	100,000.00	100,000.00				for operating
Lobo, Elmer C.	01/18/16	MOOE- RFU VII	50,000.00	50,000.00				expenses, subject
Plagata, Ruby A.	01/25/16	MOOE- RFU VI	100,000.00	100,000.00				to replenishment
Rodríguez, Ma. Tita B.	01/14/16	MOOE- RFU X	100,000.00	100,000.00				during the year,
Saluan, Abdulyakin H.	01/28/16	MOOE- RFU IX	100,000.00	100,000.00				to be liquidated
Sanchez, Josephine B.	01/26/16	MOOE- RFU I	100,000.00	100,000.00				within 20 days after
Vargas, Vivian M.	01/25/16	MOOE- RFU V	100,000.00	100,000.00				the end of the year
		Sub-total	950,000.00	950,000.00	-	-	-	
Total			1,133,183.85	1,133,183.85	-	-	-	

Prepared by:


JOVEN T. GARCIA
Supervising Admin. Officer

Certified Correct:


JULIE A. RAMIREZ
Chief Accountant