



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**PMS-BIDS AND AWARDS COMMITTEE**

**Resolution No. 23, Series of 2018**

**RECOMMENDING THE AWARD OF CONTRACT VIA COMPETITIVE BIDDING TO THE BUSINESS MACHINES CORPORATION FOR THE PROCUREMENT OF TONERS FOR THE EXISTING CANON PRINTERS**

**WHEREAS**, the Administrative Service prepared the Terms of Reference (TOR) and purchase request for the procurement of toners for existing Canon printers, with an Approved Budget for the Contract (ABC) amounting to P1,125,600.00 (**Annex A**), which is included in the Annual Procurement Plan (APP) of the PMS (**Annex B**)<sup>1</sup>;

**WHEREAS**, on 06 March 2018, the PMS-Bids and Awards Committee (PMS-BAC) invited all interested bidders to participate in the competitive bidding for the abovementioned procurement activity<sup>2</sup> (**Annex C**);

**WHEREAS**, three (3) prospective bidders namely: Business Machines Corporation, Group 5 Audio Visual Systems, Corp. and PBT Technology Solutions, Inc., purchased the bid documents and submitted eligibility documents prior to the opening of bids on 22 March 2018;

**WHEREAS**, during the said opening of bids, Business Machines Corporation and Group 5 Audio Visual Systems, Corp. were declared "eligible" by the PMS-BAC for having submitted complete eligibility documents and complied with the specifications as indicated in the TOR (**Annex D**)<sup>3</sup>, thus their respective financial proposals were opened (**Annex E**);

<b>Bidder</b>	<b>Financial Bid (Php)</b>
Business Machines Corporation	1,054,200.00
Group 5 Audio Visual Systems, Corp.	1,116,000.00

**WHEREAS**, the Business Machines Corporation having the lowest calculated bid in the amount to P1,054,200.00 was subjected to post-qualification evaluation in

<sup>1</sup> The procurement of toners for existing Canon printers is a mere component of Toners amounting to P3,407,478.00 as reflected in the PMS APP for FY 2018 (Item No. 45).

<sup>2</sup> The Invitation to Bid was posted in the following: (a) Philippine Government Electronic Procurement System (Reference No. 5201590); (b) PMS bulletin boards; and (c) PMS website in accordance with Section 21.2 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

<sup>3</sup> The PMS-BAC, through its Secretariat, checked the submitted documents of Business Machines Corporation, Group 5 Audio Visual Systems, Corp and PBT Technology Solutions, Inc. against a checklist of required documents using a non-discretionary "pass/fail" criteria, as stated in the Instructions to Bidders pursuant to Section 30.1 and 30.2 of the Revised IRR of R.A. No. 9184.

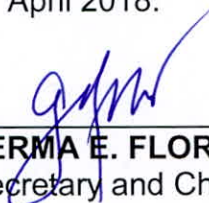
order to determine its compliance and responsiveness to all the requirements and conditions as specified in the Bidding Documents;

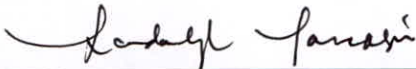
**WHEREAS**, per post-qualification evaluation conducted by the BAC Secretariat<sup>4</sup> and the Technical Working Group<sup>5</sup>, Business Machines Corporation complied with the requirements of the PMS and the law for the said procurement project (**Annex F**).


**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the members of the PMS-BAC, hereby **RECOMMEND** to the Acting Deputy Head pursuant to Office Order No. 2018-011<sup>6</sup>, the following:

- (1) **AWARD OF CONTRACT** via Competitive Bidding to Business Machines Corporation which submitted the lowest calculated and responsive bid for the procurement of toners for the existing Canon printers amounting to P1,054,200.00, inclusive of appropriate taxes and fees; and
- (2) **GRANT OF AUTHORIZATION** for the BAC Chairperson to sign the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 30<sup>th</sup> day of April 2018.

  
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**GUILLERMA E. FLORES**  
Assistant Secretary and Chairperson

  
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**Atty. RANDOLPH A. PASCASIO**  
Director and Vice-Chairperson

  
\_\_\_\_\_  
**MARIA TERESA M. ANTIMANO**  
Assistant Director and Member

  
\_\_\_\_\_  
**JOAQUIN ROMEO S. SANTIAGO**  
Assistant Director and  
Provisional Member  
(Technical Expert  
for Administrative Services)

  
\_\_\_\_\_  
**Atty. WILBURN L. TAN, JR.**  
Assistant Director and  
Provisional Member  
(End-User Representative  
For Administrative Services)

APPROVED/DISAPPROVED:

  
\_\_\_\_\_  
**MARIETTA T. TAMONDONG**

Date: \_\_\_\_\_

<sup>4</sup> Represented by Messrs. Ryan-John L. Rivero and Rodell D. Rimando

<sup>5</sup> The TWG is composed by Mmes. Maribel M. Raynes, Lourdes Esperanza A. Garcia and Dolores D. Kahanap

<sup>6</sup> Entitled, "Updating the Signing Authorities for Various Matters in the PMS."