



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**PMS-BIDS AND AWARDS COMMITTEE**

**Resolution No. 34, Series of 2018**

**RECOMMENDING THE AWARD OF CONTRACT VIA COMPETITIVE BIDDING TO THE FLORO INTERNATIONAL CORPORATION FOR THE PROCUREMENT OF A SERVICE PROVIDER FOR THE DIGITIZATION OF RECORDS/DOCUMENTS OF THE PRESIDENTIAL MANAGEMENT STAFF FOR NOT MORE THAN SIX (6) MONTHS**

**WHEREAS**, the Presidential Management Staff-Records Management Service (PMS-RMS) prepared the Terms of Reference (TOR) and Purchase Request (PR) for the procurement of a service provider for the digitization of records/documents of the PMS with an Approved Budget for the Contract (ABC) of P5,250,000.00<sup>1</sup> (**Annex A**), which is included in the Updated Annual Procurement Plan (APP) of the PMS for CY 2018 (**Annex B**);

**WHEREAS**, the Invitation to Bid (ITB) for the said procurement project was posted/published in the PhilGEPS website on 04 April 2018 (**Annex C**);

**WHEREAS**, the Floro International Corporation (FIC), U-Bix Corporation (UC) and the ePDS Incorporated purchased bid documents for the said procurement project;

**WHEREAS**, during the opening of bids on 23 April 2018, the FIC and the UC were declared "eligible" by the PMS-BAC for having submitted complete eligibility documents<sup>2</sup>. Thus, their respective financial proposals were opened (**Annex D**);

**WHEREAS**, the FIC, having submitted the lowest calculated bid for the digitization of records/documents (**Annex E**), was subjected to post-qualification<sup>3</sup> in order to determine its compliance and responsiveness to all the requirements and conditions as specified in the bidding documents;

**WHEREAS**, on 15 May 2018, the end-user/TWG forwarded to the BAC its evaluation which, among other things, found the offer of the FIC to be compliant with the technical specifications. Furthermore, its bid of P3,000,000.00 is deemed to be the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated and responsive bid (**Annex F**);

**WHEREAS**, the PMS-BAC finds the recommendation of the TWG/end-user in strict accordance with Republic Act (RA) No. 9184 and its 2016 Revised Implementing Rules and Regulations; and

**WHEREAS**, Section 12 of R.A. No. 9184 mandates that the PMS-BAC shall recommend the award of contract to the Head of the Procuring Entity or his/her duly authorized representative.

<sup>1</sup> Item 06 thereof

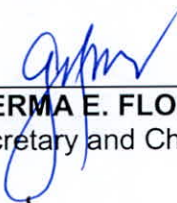
<sup>2</sup> The PMS-BAC Secretariat and the Technical Working Group checked the documents submitted by the FIC and the UC against a checklist of requirements using a non-discretionary "pass/fail" criteria, as stated in the Instructions to Bidders pursuant to Sections 30.1 and 30.2 of the Revised IRR of RA No. 9184.

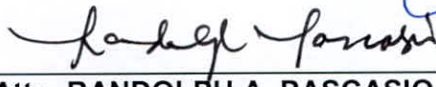
<sup>3</sup> The post-qualification was conducted by Mr. Ryan-John L. Rivero (financial documents), Ms. Luchie S. Agustin (legal documents), Messrs. Ricky V. Bulalakaw, Aristides C. Abad and Ms. Marietta H. Ortiz (technical documents as end-user/TWG).


**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the members of the PMS-BAC, hereby **RECOMMEND** to the Acting Deputy PMS Head pursuant to Office Order No. 2018-011<sup>4</sup>, the following:

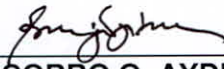
- (1) **AWARD OF CONTRACT** via Competitive Bidding to the FIC for the procurement of a service provider for the digitization of records/documents of the PMS in the amount of **P3,000,000.00** for not more than 6 months, inclusive of appropriate taxes and fees; and
- (2) **GRANT OF AUTHORIZATION** for the BAC Chairperson to sign the corresponding Notice of Award and Notice to Proceed to implement this Resolution.

DONE in Quezon City this 24<sup>th</sup> day of May 2018.

  
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**GUILLERMA E. FLORES**  
Assistant Secretary and Chairperson

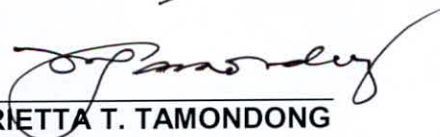
  
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**Atty. RANDOLPH A. PASCASIO**  
Director and Vice-Chairperson

  
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**MARIA TERESA M. ANTIMANO**  
Assistant Director and Member

  
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**SOCORRO Q. AYDINAN**  
Director and  
Provisional Member  
(End-User Representative  
for Information Technology)

  
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**ANTONIO P. MENDOZA**  
Director and  
Provisional Member  
(Technical Expert  
for Information Technology)

APPROVED/ DISAPPROVED:

  
\_\_\_\_\_  
**MARIETTA T. TAMONDONG**  
Acting Deputy PMS Head

Date: \_\_\_\_\_

<sup>4</sup> Entitled "Updating the Signing Authorities for Various Matters in the PMS"