



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**PMS-BIDS AND AWARDS COMMITTEE**  
**Resolution No. 88, Series of 2021**

**RECOMMENDING THE AWARD OF CONTRACT TO DR. SHIELA MARIE G. HOCSON FOR THE ENGAGEMENT OF A MENTAL HEALTH CONSULTANT UNTIL DECEMBER 31, 2021**

**WHEREAS**, the Strategic Planning, Financial Management, and Human Resource Management Service (SPFM-HRMS) submitted to the PMS-Bids and Awards Committee (PMS-BAC) the Terms of Reference (ToR) and Purchase Request (PR) for the engagement of a Mental Health Consultant (**Annex A**) with an Approved Budget for the Contract (ABC), amounting to Php350,000.00,<sup>1</sup> as stated in the PMS Updated Annual Procurement Plan for Fiscal Year (FY) 2021 (**Annex B**);

**WHEREAS**, the engagement of a Mental Health Consultant will provide the PMS and its personnel with competent, reliable, immediate, and accessible mental health care services<sup>2</sup> essential in ensuring the holistic well-being of the institution. This project also aims to improve and strengthen the management's policies related to mental health care through the consultant's assistance in the formulation and implementation of the PMS Mental Health Program and other projects geared towards promoting the mental health of the whole PMS;

**WHEREAS**, Item No. 7, Annex H of the 2016 RIRR of R.A. No. 9184, the procuring entity may engage the services of a "Highly Technical Consultant," subject to the following conditions (**Annex C**):

- i. The individual consultant will be hired to do work that is either:
  - (a) **Highly technical or propriety; or**
  - (b) **Primarily confidential or policy determining, where trust and confidence are the primary considerations.**
- ii. **The term of the individual consultant shall, at most, be on six (6) month basis, renewable at the option of the appointing HOPE, but in no case shall exceed the term of the latter.** (Emphasis supplied);

**WHEREAS**, in a Memorandum dated August 27, 2021, which was received by the PMS-BAC Secretariat on September 9, 2021, the SPFM-HRMS Director recommended the engagement of services of Dr. Shiela Marie G. Hocson as a Mental Health Consultant for the PMS until December 31, 2021, as she is legally, technically, and financially capable to undertake and fulfill the consultancy work stated in the ToR (**Annex D**);

**WHEREAS**, the PMS-BAC finds the evaluation of the end-user to be in strict accordance with R.A. No. 9184 and its 2016 RIRR; and,

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<sup>1</sup> Item No. 5 therein.

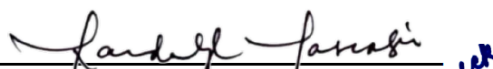
<sup>2</sup> Personnel's access to hospital-based services is adversely affected by the threats of the pandemic.

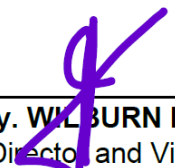
**WHEREAS**, Section 12.1(h), Rule V of the 2016 RIRR of R.A. No. 9184 empowers the BAC to recommend the award of contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the Members of the PMS-BAC, hereby **RECOMMEND** to the Acting Deputy Head,<sup>3</sup> the following:


- (1) **AWARD OF CONTRACT** to Dr. Shiela Marie G. Hocson as the Mental Health Consultant for the PMS upon signing of the Notice to Proceed (NTP) until December 31, 2021, amounting to Php50,000.00 per month, inclusive of all applicable taxes and fees; and
- (2) **GRANT OF AUTHORIZATION** to the PMS-BAC Chairperson, or in his absence, the Vice-Chairperson, to sign the Notice of Award and the NTP to implement this Resolution.

DONE in Manila on September 10, 2021.

  
Atty. **RANDOLPH A. PASCASIO**  
Director and Chairperson

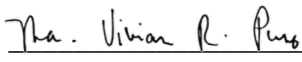
  
Atty. **WILBURN L. TAN JR.**  
Acting Director and Vice-Chairperson

  
Atty. **ROMAN CHINO A. RAMOS**  
Division Chief and Regular Member

  
**DOMINGA R. FLORES**  
Director and Provisional Member  
(End-User Representative  
for Administrative Services)

  
**JOAQUIN ROMEOS SANTIAGO**  
Assistant Director and Provisional Member  
(Technical Expert  
for Administrative Services)

APPROVED:

  
**MA. VIVIAN R. PUNO**  
Assistant Secretary and Acting Deputy Head  
Date: 09/15/2021

<sup>3</sup> Pursuant to Memorandum Order No. 2021-033 entitled "Updating the Signing Authorities for Various Matters in the PMS".