



Office of the President of the Philippines
PRESIDENTIAL MANAGEMENT STAFF
Malacañang

INVITATION TO BID

The Office of the President-Presidential Management Staff (OP-PMS), through its Bids and Awards Committee (BAC), hereby invites all eligible suppliers to bid for the following:

- NAME OF PROJECT** : **SUPPLY AND DELIVERY OF AIR PURIFIERS FOR THE PRESIDENTIAL MANAGEMENT STAFF**
- LOCATION** : PMS Building, Arlegui St., San Miguel, Manila
- APPROVED BUDGET** : PhP3,857,000.00
- FUNDING SOURCE** : General Appropriations Act of 2020
- BRIEF DESCRIPTION** : Aside from transforming the PMS Building into a structurally resistant building against an earthquake of high magnitude and into a smart, intelligent and green facility, the PMS is also concerned with addressing the indoor air pollution as part of keeping its health, cleanliness and sanitation practices.

The indoor air pollution is commonly addressed by controlling or eliminating the source of the pollutants and by ventilating the area with clean outdoor air. If in managing indoor air pollutants is inadequate, air-cleaning devices may be introduced which would remove indoor air pollutants such as dust, fumes, smoke and biological contaminants (e.g., viruses, bacteria, fungal spores and fragments, pollen, insects among others).

The application of air-cleaning devices in the PMS building will help control the transmission and eliminate indoor airborne pollutants, viruses and bacteria including the Corona Virus Disease 2019 (COVID 19).

Bidders may bid and should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents particularly in the Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedure using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (Revised IRR) of Republic Act No. (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act No. (CA) 138.

Interested bidders may obtain further information from the PMS-BAC Secretariat and inspect the Bidding Documents at the OP-PMS temporary office space address indicated above during workdays from **10:00 AM to 6:00 PM**. The complete set of Bidding Documents, with prescribed

forms to be used, may be purchased by interested Bidders at the same address and upon payment of a non-refundable amount of **PhP5,000.00**.

It may also be downloaded from the website of the Philippine Government Electronic Procurement System (<http://www.philgeps.net/>), provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

The schedule of the bidding activities is as follows:

Activities	Schedule/Time/Venue
1. Issuance of Bid Documents	13 October – 04 November 2020 (10:00AM – 6:00 PM) and available at the latest, one hour prior to the opening of bids, PMS Building, Arlegui St., San Miguel, Manila
2. Pre-bid Conference ¹	20 October 2020 (1:00 PM) , via videoconferencing
3. Request for Clarification (Deadline)	23 October 2020 , via email (bac@pms.gov.ph)
4. Opening of Bids ²	04 November 2020 (1:00 PM) , via videoconferencing

Bids may be submitted online³ via bac@pms.gov.ph, provided that the email is encrypted, the file is in a .zip format and password-protected. The password to access the file shall only be disclosed by the bidders during the actual bid opening.

Bids must be submitted at the latest **one hour before the deadline for the opening of bids (or at 12:00 PM of 04 November 2020)**, accompanied by a bid security in any of the acceptable forms and in the amount stated in the Instruction to Bidders. The bids shall be opened in the presence of the bidders or their duly authorized representatives who shall attend at the virtual meeting itself. Late bids shall not be accepted.

The OP-PMS reserves the right to reject any or all Bids, to waive any minor defects therein, to annul the bidding process, to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government. The PMS assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Bids.

For further information, please refer to:

Ms. Tricia Ann Coleen M. Bautista
PMS BAC Secretariat
Contact No.: (02) 8733-4888 or 0917 596 7104


MA. VIVIAN R. PUNO
Assistant Secretary and Chairperson, PMS-BAC

Quezon City, 12 October 2020

¹ Interested bidders must accomplish a form in order to be given a link to join the Pre-bid conference virtually. To access the form, please find the link and/or scan the QR code provided in the next page.
² Interested bidders must accomplish a form in order to be given a link to join the Opening of Bids virtually. To access the form, please find the link and/or scan the QR code provided in the next page.
³ Government Procurement Policy Board Resolution no. 09-2020 entitled, "Approving Measures for the Efficient Conduct of Procurement Activities During a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions".

To access the Registration Form for the **PRE-BID CONFERENCE**, kindly click this link:

https://forms.office.com/Pages/ResponsePage.aspx?id=UUOiwTHrtk6i38Sj-qLvctv_zP8ojzFGshMiM2B1hRdURE9EWDJaNUNCVjRXTktVVTgyWjhQMzg4Ty4u

Or scan this QR Code:



Upon receipt of your response, the PMS BAC Secretariat will be sending you another link via email to access the virtual meeting on the prescribed date.

Thank you.

To access the Registration Form for the **OPENING OF BIDS**, kindly click this link:

https://forms.office.com/Pages/ResponsePage.aspx?id=UUOiwTHrtk6i38Sj-qLvctv_zP8ojzFGshMiM2B1hRdUOENaTVJHSINDWkRKM0s4VIZUQTkyMlk0Si4u

Or scan this QR Code:



Upon receipt of your response, the PMS BAC Secretariat will be sending you another link via email to access the virtual meeting on the prescribed date.

Thank you.