



Office of the President of the Philippines
PRESIDENTIAL MANAGEMENT STAFF
Malacañang

PMS-BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION

The Office of the President-Presidential Management Staff (OP-PMS), through its Bids and Awards Committee (BAC), hereby invites all interested providers to quote their *lowest price* for the procurement of Subscription to Postpaid Cable Television Services, subject to the General Conditions stated herein, and to submit the said quotation duly signed by its representative not later than **07 December 2020 (Monday)**:

NAME OF PROJECT : **SUBSCRIPTION TO POSTPAID CABLE TELEVISION SERVICES**

TERMS OF REFERENCE :

I. RATIONALE AND OBJECTIVE

The Presidential Management Staff (PMS) has an existing subscription of Community Access Television (CATV) outlets which will expire on 31 December 2020. Hence, subscription to a cable television service is needed as majority of its units conduct news monitoring as part of their mandate.

The PMS aims to engage the service of a CATV provider that can offer the cheapest price for the subscription of 40 television outlets including its accessories within the existing cable subscription budget of the PMS.

II. MINIMUM SERVICES AND DELIVERABLES

A. Scope of Work

1. The CATV shall run 40 TV outlet cable connections.
2. The CATV provider, in the performance of its service, shall secure and maintain at its own expense all registration, licenses or permits required by law.
3. The CATV provider shall deliver the CATV system for 40 TV outlets.

B. Channel Requirements:

Among others, the CATV system must have access to majority of the following news channels, or counterpart thereof:

- | | |
|----------------|---------------------------|
| 1. Aksyon TV | 7. BBC World News |
| 2. ANC | 8. 2 nd Avenue |
| 3. PTV 4 | 9. DZMM Teleradio |
| 4. TV 5 | 10. DZRH News |
| 5. GMA News TV | 11. CNN Philippines |
| 6. IBC 13 | 12. CNN International |

III. INSTITUTIONAL REQUIREMENTS

A. WARRANTIES OF THE CATV PROVIDER

The CATV provider shall conform strictly to this TOR. It shall replace all defective equipment, cables, connectors, and other accessories with new items of the same quality and specifications and continuance of service shall be responded to by the provider within 24 hours from receipt of request including weekends and holidays.

B. TERMS AND CONDITIONS

1. The CATV service to be provided shall be for 12 months, from 01 January to 31 December 2021.
2. In cases of service interruption due to either the provider's defective equipment or facilities, or causes within their control, the CATV provider shall confirm such in writing and adjust or repay a part of the charges in accordance with the mutually agreed rebate structure.

IV. TIMELINES OR SCHEDULE OF DELIVERIES

1. The CATV provider shall deliver the CATV system to the PMS building within one (1) working day upon receipt of the Notice to Proceed and shall be for 12 months, unless otherwise sooner terminated by the PMS. The PMS shall submit a written notice to the service provider at least 30 days prior to such termination.

V. REMUNERATION AND TERMS OF PAYMENTS

The subscription package for 40 TV outlets shall be paid in 12 monthly installments upon submission of the monthly recurring charges or monthly bill. Applicable taxes shall be deducted from the monthly gross bill amount.

VI. APPROVED BUDGET FOR THE CONTRACT

The approved budget for the contract for the procurement of subscription of postpaid cable television services is **Four Hundred Sixty Thousand Pesos only (P460,000.00)** for 12 months.

GENERAL CONDITIONS:

1. All quotations must be typewritten in the company's letterhead.
2. The PhilGEPS Registration Certificate/Number, Mayor's or Business Permit, Income or Business Tax Return and Omnibus Sworn Statement shall be attached to the quotation.
3. The prospective bidders may submit an offer that provides for superior quality and/or better terms and conditions at **no extra cost** to the PMS.
4. All quotations shall be considered as **fixed prices** and are, therefore, **not subject to price escalation** during contract implementation.
5. All transactions are subject to withholding of appropriate taxes and fees.

For further inquiries, please coordinate with Ms. Tricia Ann Coleen M. Bautista at telephone number (02) 8733-4888 or at cellphone number 0917 817 3257. The Quotation may be submitted through e-mail at bac@pms.gov.ph.

The PMS reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

This procurement package is included in the 2021 National Expenditure Program under the budget of the OP-PMS. Notice of Award shall be issued upon enactment of the 2021 General Appropriations Act.

The PMS assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

Mr. Vivian R. Puno

Asec. MA. VIVIAN R. PUNO

Chairperson, PMS-Bids and Awards Committee