

**REQUEST FOR QUOTATION**

Date: 04 September, 2020  
Quotation No.

Dear Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and the warranty period, as applicable. Please submit your quotation duly signed by your representative not later than 08 September 2020, 6:00 PM

  
**DOLORES D. KAHANAP**  
Chief, Procurement Division

**General Conditions:**

1. All entries must be typewritten or legibly written
2. Delivery period must be within \_\_\_\_\_ day/s (working days)
3. Warranty shall be for a period of \_\_\_\_\_ (months/years)
4. Price validity must be within thirty \_\_\_\_\_ (working days)
5. Payment shall be processed upon completion of delivery and acceptance by PMS
6. Please submit brochures showing specifications of product being offered, as applicable.

**(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR PROPOSAL)**

ITEM NO.	ITEM & DESCRIPTION	QTY.	UOM	UNIT PRICE	TOTAL
	<b>*Please see attached Terms of Reference (TOR)*</b>				
1	Ultra Portable projector, 500 lumens, 40" - 200" projected picture size, 4.5" x 5.9" x 5.9"	1	pc		
2	Ultra Portable projector, 200 lumens, up to 240" projected picture size, 2.25" x 2.5" x 2.25" for PR 2020-09-0396	1	pc		
	<b>*For price quotations (preferably email) and any inquiries, please look for Ms. Elizabeth Pascual</b>				
	<b>Contact details:</b>				
	<b>Email: beth.pascual@pms.gov.ph</b>				
	<b>Telefax : 8733 4861/71</b>				
	<b>Delivery Address: 683 AAP Tower, Aurora Blvd., Brgy. Mariana, Quezon City</b>				

After having carefully read and accepted your General Conditions, I/We hereby quote you on the item/s at prices noted above.

\_\_\_\_\_  
Company/Name

\_\_\_\_\_  
Tel. No./Cellphone No.

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Date



Office of the President of the Philippines  
**PRESIDENTIAL MANAGEMENT STAFF**  
Malacañang

**Terms of Reference**

**Procurement of Ultra-Portable Projectors**

**I. Background and Rationale**

The Presidential Management Staff (PMS) is mandated to provide responsive staff support for the Presidency and undertake facilitation work for Presidential priorities and directives. In order to effectively fulfill its mandate, it requires information processing equipment and tools for officials and staff to effectively perform their respective functions.

**II. Objective**

The objective of this procurement is to equip PMS personnel, whose work is usually mobile and on-the-go, with ultra-portable projector that are lightweight, capable of clear presentations and cascading of information through visual aids and other kinds of documents.

**III. Scope of Works**

The equipment to be supplied and delivered shall have the minimum technical specifications as follows:

<b>Item 1: 1-unit Ultra-Portable Projector</b>	
Light Source	LED
Focusing Mode	Auto focusing
Light Output	500 lumens
Display Technology	DMD 0.33"
Standard Resolution	Full HD 1080p
Dimension	4.5" x 5.9" x 5.9"
Throw Ratio	1.2
Projected Picture Size	40" – 200"
CPU	Amlogic T962-X
RAM	2GB
Built-in Memory	16GB

Operating System	Android TV 9.0
Accessories	Power Adaptor Remote control Tripod
<b>Item 2: 1-unit Ultra-Portable Projector</b>	
Light Source	LED
Light Output	200 lumens
Display Technology	DMD 0.33"
Standard Resolution	Full HD 1080p
Dimension	2.25" x 2.25" x 2.25"
Projected Picture Size	Up to 240"
Speaker	Hi-Fi speakers
RAM	2GB
Built-in Memory	16GB
Operating System	Android
Touch Screen	Yes
Accessories	5V DC to USB power cable Basic Tripod Custom fitted carrying case DV 5V plug Remote control

#### **IV. Institutional Requirements**

The Lowest Calculated Bidder (LCB) shall submit all equipment brochures or data sheet for evaluation purposes during the post qualification evaluation.

#### **V. Timelines or Schedule of Deliveries**

The delivery of the projectors shall be 60 working days from receipt of Notice to Proceed or execution of the contract.

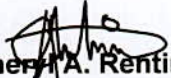
#### **VI. Remuneration and Terms of Payment**


The supplier shall be paid in full, subject to deduction of applicable taxes, upon PMS issuance of the corresponding Certificate of Acceptance.

**VII. Approved Budget for the Contract**


The approved budget for the procurement of ultra-portable projectors amounts to Seventy Thousand Pesos (**₱70,000.00**) inclusive of applicable taxes.

Prepared by:

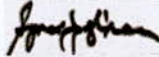
  
**Cheryl A. Rentino**  
TWG-IT

  
**Mark Philip S. Tang**  
TWG-IT

End User Representative:


  
**Aristides G. Abad**  
OIC-DC, IDSD, KMS

Noted by:

  
**Socorro Q. Aydinan**  
Director, KMS

August 10, 2020

**CERTIFIED FUNDS / ALLOTMENT AVAILABLE**

  
**KRISMAS T. DULAY**  
OIC, Budget Division  
Ref. No. 416 Date: 9-1-20  
Amount ₱ 70,000.00  
Allotment FY 2020 Capital Outlay