



Office of the President of the Philippines
PRESIDENTIAL MANAGEMENT STAFF
Malacañang

PMS-BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION

Date: 08 April 2021

The Office of the President-Presidential Management Staff (OP-PMS), through its Bids and Awards Committee (BAC), hereby invites all interested providers to submit their quotation for the **PROCUREMENT OF AUTOMATED EXTERNAL DEFIBRILLATORS FOR THE THREE INTEGRATED OPERATION AND SERVICE CONTINUITY SITES**, subject to the General Conditions stated herein, and to submit the same duly signed by its representative not later than **16 April 2021 (Friday)**.

Quotations shall be in accordance with the attached Terms of Reference, to be submitted in coordination with:

Contact Person : Ms. Tricia Ann Coleen Bautista / Ms. Andrea Monique Nieto
Telephone No. : (0917) 596-7104
Submission via e-mail : bac@pms.gov.ph

GENERAL CONDITIONS:

1. All quotations must be printed in the company's letterhead.
2. The PhilGEPS Registration Certificate/Number, Mayor's or Business Permit, Income or Business Tax Return and Omnibus Sworn Statement shall be attached to the quotation.
3. The prospective bidders may submit an offer that provides for superior quality and/or better terms and conditions at **no extra cost** to the PMS.
4. All quotations shall be considered as **fixed prices** and are, therefore, **not subject to price escalation** during contract implementation.
5. All transactions are subject to withholding of appropriate taxes and fees.

The PMS reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The PMS assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

Ma. Vivian R. Puno
Asec. MA. VIVIAN R. PUNO
Chairperson, PMS-Bids and Awards Committee



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**TERMS OF REFERENCE FOR THE PROCUREMENT OF AUTOMATED EXTERNAL
DEFIBRILLATOR FOR THE THREE INTEGRATED OPERATION AND SERVICE
CONTINUITY SITES**

I. BACKGROUND

The Office of the President-Presidential Management Staff (OP-PMS), through the PMS DRRRMC, has embarked on its own disaster preparedness and resiliency plan to prepare PMS help mitigate the impact of a major earthquake in Metro Manila Area, prepare and secure their personnel to address such impact, and ensure the continuous provision and delivery of services to the Presidency.

II. LEGAL BASIS

Section 10, Rule IV of the 2016 Revised Implementing Rules and Regulations (IRR) of R.A. No. 9184 provides that "All procurement shall be done through competitive bidding, except as provided in Rule XVI of the RIRR (Alternative Mode of Procurement)."

III. SCOPE

This TOR shall govern the procurement (involving supply and delivery) of Automated External Defibrillator (AED) for PMS personnel in the Central Office.

IV. DELIVERABLES/REQUIREMENTS FROM THE SUPPLIERS/BIDDERS

1. The supplier shall deliver the following items to OP-PMS:

1.1 Three (3) pcs. Automated External Defibrillator (AED)

Specifications

- LCD Display showing voice prompt
- Device advisory messages
- Elapsed time
- Shock count and chest compression graph display
- Configure to display ECG.
- With pass cover
- Defibrillation pads
- Aed operator guides
- Soft carry case
- Aed cpr responder kit
- Duracell lithium batteries

2. The prospective bidders shall provide samples of their product following the above specifications.

V. TIMELINES AND SCHEDULE OF DELIVERIES

Delivery of the above items shall be made within 30 working days upon receipt of the Notice to Proceed and delivery must be made at the PMS Building, Arlegui Street, San Miguel, Manila

VI. REMUNERATION AND TERMS OF PAYMENT

1. All bid prices shall be considered as fixed prices and therefore not subject to price escalation during contract implementation.
2. Payment shall be prepared upon completion of the delivery and subject to deduction of applicable taxes.
3. Late delivery shall be subject to penalty equivalent to 1/10 of 1% of the total cost of undelivered items.

VII. BUDGET CEILING

The approved budget amounts to **Four Hundred Sixty-Five Thousand Pesos (P465,000.00)**.

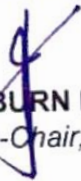
Prepared by:



JOANA MARIE B. OSIONES

Safety Officer and Training Facilitator, PMS DRRRMC

Recommended by:



WILBURN L. TAN

ORC and Vice-Chair, PMS DRRRMC

Approved by:



JOSEPH B. ENCABO

OAS-RC and Chair, PMS DRRRMC

CERTIFIED FUNDS / ALLOTMENT AVAILABLE



Ref. No. 156 Date 3/27/24
Amount 465,000.00
Allotment _____