



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**OP-PMS NARRATIVE ACCOMPLISHMENT REPORT  
January to December 2020**

**I. Mandate**

Pursuant to Executive Order (EO) no. 292, series of 1987,<sup>1</sup> the Office of the President-Presidential Management Staff (OP-PMS) serves as the primary government agency directly responsible to the Office of the President (OP) in “providing staff assistance to the Presidential exercise of the overall management of the development process.”

EO no. 1, s. 2016,<sup>2</sup> expanded the role of the OP-PMS to provide staff support for the Presidency through the Special Assistant to the President (SAP), the Executive Secretary (ES), and the Cabinet Secretary as an integral part of the OP’s common staff support system. EO no. 67, s. 2018 also required the OP-PMS to monitor and facilitate the implementation of Presidential directives, Cabinet decisions, and Cabinet cluster directives, instructions, and commitments, and provide the Executive Office with policy inputs on the management of affairs of the government.

**II. Core Functions and Organizational Outcome**

Through the years, the OP-PMS’ mandate evolved in accordance with the day-to-day and long-term requirements of the Presidency. To further strengthen the institution’s ability to provide value-adding presidential staff support, it has endeavored to cultivate development-oriented mindsets, hire and promote the right people for the right job, and operationalize work systems to ensure responsiveness to the requirements of the Presidency in the 21<sup>st</sup> century.

Consistent with the President’s practical and results-oriented leadership style, the OP-PMS’ organizational outcome was updated to state “*providing responsive staff support for the Presidency and facilitation work on Presidential priorities and directives.*”

Under the Program Expenditure Classification (PREXC), all OP-PMS outputs are placed under the Presidential Staff Support Program (PSSP), which covers the provision of direct technical staff support to the Presidency in the overall management of the development process.

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<sup>1</sup> “Instituting the Administrative Code of 1987”

<sup>2</sup> “Reengineering the Office of the President Towards Greater Responsiveness to the Attainment of Development Goals”

The three Major Final Outputs (MFOs) are:

- **MFO 1:** Provision of decision inputs for the Presidency and the conduct of policy research and Complete Staff Work (CSW) in support of the President's priority programs and projects;
- **MFO 2:** Monitoring and evaluation of and facilitation work on Presidential directives, priority programs, and projects; and
- **MFO 3:** Management of Presidential engagements; and secretariat support to various Presidential bodies.

### III. 2020 OP-PMS Accomplishments

A. **MFO 1:** *Presidential briefers made responsive, holistic, and value-adding for Presidential decision-making to ensure that the President is provided accurate and timely information, thereby facilitating a holistic decision-making process*

1. **100% of required Presidential briefers and/or profiles submitted.** The OP-PMS prepared and submitted **211** briefers and/or profiles for the President's engagements and **1,021** Presidential Daily Briefers<sup>3</sup> summarizing events and incidents that warrant the immediate attention of the President. In 2020, Presidential briefers were improved in accordance with the President's preference—all in executive and easily readable format and reinforced by visuals and analytics, as necessary.
2. **President's Report to the People (PRP) finalized and released during the 2020 State of the Nation Address (SONA) in Congress.** The OPPMS drafted the PRP, which summarized the Administration's collective accomplishments and policy direction. It was also used as a reference material for the President's SONA speech.
3. **100% of required CSW and Review, Comment, and Recommend (RCR) on Policies, Programs, and Project Proposals conducted.** The OPPMS conducted CSW on **48** policies/programs/project proposals, including RCR on draft executive issuances of the Office of the Executive Secretary, OSAP, and Office of the Cabinet Secretary.

B. **MFO 2:** *Presidential priorities and directives monitored and facilitated until their accomplishment*

1. **100% of required monthly directive monitoring reports submitted.** The OP-PMS submitted **13** directive monitoring reports informing the President of the status of all directives issued since the start of the Duterte administration in 2016, now totaling **2,149**. Of these, **1,227** (57.09%) directives have been completed and addressed, **790** (36.77%) are ongoing implementation, while **132** (6.14%) are awaiting reports.

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<sup>3</sup>Submitted twice daily

2. **100% of Presidential priorities enunciated were facilitated.** The OPPMS proactively facilitated **26** Presidential priorities (e.g., implementation of the Enhanced Comprehensive Local Integration Program (E-CLIP), Rehabilitation of Marawi, Boracay, and Manila Bay, BFP Modernization, and Procurement of Equipment for Military and Police Hospitals).  
The OP-PMS likewise submitted **267** monitoring reports for the facilitation of these Presidential priorities and **363** Regional Monitoring Reports on local issues and concerns, including status of Presidential priorities in the regions.
3. **100% of the Requests/proposals from the General Public addressed to the President acted upon.** The OP-PMS acted on and referred for appropriate action **16,559 various** requests for assistance, feedback, and other proposals or correspondences from the general public.
4. **100% of the Requests for Financial Assistance evaluated.** The OPPMS evaluated **12,076** requests/proposals/beneficiaries for Socio-Civic Projects Fund (SCPF), as well as financial and physical performance evaluation of approved projects and/or assistance, to ensure that the utilization and disbursement of the SCPF are in accordance with existing laws, rules, and regulations.

C. **MFO 3: Presidential engagements managed to ensure policies and priorities are supported, and secretariat support provided to the Presidency**

1. **100% of all Presidential engagements managed.** The OP-PMS coordinated and managed **414** local Presidential engagements.
2. **100% of nominees for Presidential Appointments processed.** The OPPMS processed **1,523** qualified nominees for Presidential appointment to government positions.
3. **100% of needed Secretariat Support to the Cabinet, the Cabinet Assistance System (CAS), and Other High-Level Meetings of the President provided.** The OP-PMS provided substantive and/or logistical support to **155** Cabinet, CAS, and other high-level meetings presided by the President, including the meetings of the Inter-Agency Task Force for the Management of Emerging Infectious Diseases.